

BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

MINUTES

The Board for Professional and Occupational Regulation met on Monday, March 7, 2011, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following members were present for all or part of the meeting:

Laurie Buchwald
John Barsa
William Dennis, Jr.
Delceno Miles
Mick Shaw
Sheree Tsai

Board members James Demmel, Elizabeth Cake and Heather Martin were not present at the meeting.

The following staff was present for all or part of the meeting:

Gordon Dixon, Director
Mark N. Courtney, Deputy Director for Licensing and Regulation
Kathleen (Kate) R. Nosbisch, Executive Director
Betty Bennett, Chairman-Auctioneers Board
Marian Brooks, Board Administrator
Mary Broz Vaughan, Director of Communications, Legislation
& Consumer Education
Andrea Overman, Executive Secretary

In Mr. Demmel's (chairman) and Ms. Cake's (vice-chairman) absence, Board Member Laurie Buchwald called the meeting to order at 10:07 a.m.

Call to Order

Ms. Buchwald welcomed new members John Barsa; William Dennis, Jr.; Delceno Miles; Mick Shaw; and Sheree Tsai; and asked for introductions around the room.

Welcome and Introductions

Ms. Buchwald advised the Board of the emergency evacuation procedures.

Emergency Evacuation Procedures

Ms. Miles made a motion to approve the agenda as amended and Mr. Barsa seconded the motion, which was unanimously approved by members: Buchwald, Barsa, Dennis, Miles, Shaw and Tsai.

Agenda Approval

By consensus of the Board, a decision was made to defer approval of the November 15, 2010, Minutes until the June 6, 2011 Board meeting.

Approval of Minutes

There were no public comments made to the Board.

Public Comment

Mr. Dixon welcomed the Board and provided a brief overview of the Department and the Board for Professional and Occupational Regulation for the new Board members. He also invited everyone to visit the websites www.governor.virginia.gov and vaperforms.virginia.gov to review the key initiatives and objectives of Governor McDonnell.

Gordon Dixon,
Director's Report

Mr. Courtney provided a presentation on roles and responsibilities of a Board Member and further explanation of the Board for Professional and Occupational Regulation. The presentation is available on the Board for Professional and Occupational Regulation Board Member Secure Site at http://www.dpor.virginia.gov/dporweb/bpo_main.cfm.

Mark Courtney,
Deputy Director
Licensing and
Regulation

Ms. Buchwald called for a break and lunch at 11:07 a.m. until 11:30 a.m., and Ms. Miles excused herself from the meeting at 11:30 a.m.

Ms. Vaughan provided a presentation on the 2011 General Assembly. The presentation is available on the Board for Professional and Occupational Regulation Board Member Secure Site at http://www.dpor.virginia.gov/dporweb/bpo_main.cfm.

Mary Vaughan,
Director
Communications,
Legislation, and
Consumer
Education

Ms. Brooks provided a presentation on the Auctioneers Board. The presentation is available on the Board for Professional and Occupational Regulation Board Member Secure Site at http://www.dpor.virginia.gov/dporweb/bpo_main.cfm.

Marian Brooks,
Board
Administrator
Auctioneers Board

Ms. Bennett provided a presentation on "A Day in the Life of an Auctioneer." The presentation is available on the Board for Professional and Occupational Regulation Board Member Secure Site at http://www.dpor.virginia.gov/dporweb/bpo_main.cfm.

Betty Bennett,
Chairman
Auctioneers Board

Resolutions to past board members Walter Fore, William A. Tucker, Deborah Icenhour, and Daniel Nix recognizing their dedicated service to the Board and to the Commonwealth of Virginia were presented by Mr. Dixon. Mr. Shaw made a motion to approve the adoption of the Resolutions and Mr. Barsa seconded the motion, which was unanimously approved by members: Buchwald, Barsa, Dennis, Miles, Shaw and Tsai.

Adoption of
Resolutions

Ms. Nosbisch distributed to each Board member a Board Liaison list containing all Boards within the Department. She asked that everyone select up to three boards for which they would like to be the liaison and provide her or Ms. Overman with this information. Assignments will be

Other Business

provided at the next Board meeting.

Ms. Nosbisch reminded Board members to sign and leave their Conflict of Interest Forms and Travel Vouchers.

**Conflict of Interest
Forms/Travel
Vouchers**

Mr. Shaw moved to adjourn and Mr. Barsa seconded the motion, which was unanimously approved by members: Buchwald, Barsa, Dennis, Miles, Shaw and Tsai. The meeting adjourned at 1:02 p.m.

Adjournment

James M. Demmel, Chair

Gordon Dixon, Director